

RT Texas Summer SAT Intensive — Setup Meeting

Agenda

Participants: RT Texas Director · RT PREP & IPE (Daniel Kim) **Duration:** 45 minutes **Format:** Zoom or in-person
Goal: Confirm 5 operational decisions + walk the director through the coach view + agree on launch checklist before June 1 registration deadline.

1. Decisions to confirm (10 min)

The proposal recommends defaults — confirm or adjust:

#	Decision	Recommended	Your choice
1	Start date	June 15 (Mon)	<input type="checkbox"/> Jun 15 · <input type="checkbox"/> Jun 8 (earlier) · <input type="checkbox"/> Jun 22 (later)
2	Expected enrollment	—	<input type="checkbox"/> 1–10 · <input type="checkbox"/> 11–20 · <input type="checkbox"/> 21–30 · <input type="checkbox"/> 31+
3	Class days	Mon / Wed / Fri	<input type="checkbox"/> M/W/F · <input type="checkbox"/> Tu/Th/Sat · <input type="checkbox"/> other ____
4	Time of day	4–6 PM	<input type="checkbox"/> afternoon · <input type="checkbox"/> morning · <input type="checkbox"/> evening · time ____
5	Location	RT Texas main campus	<input type="checkbox"/> main · <input type="checkbox"/> satellite · <input type="checkbox"/> partial remote

Pricing: RT Texas sets tuition. Reference market range (Compass/Princeton/Elite): \$40 – 60/hour. At \$50/hr × 50 hours = \$2,500. Premium positioning supports \$3,000 – \$3,500.

2. Instructor staffing (5 min)

Option A — Subject specialists (recommended): - Math instructor — teaches Monday + half of Fridays - R&W instructor — teaches Wednesday + half of Fridays - ~28 hours each across 8 weeks (part-time per instructor)

Confirm: - Math instructor identified — name: - **R&W instructor identified — name:** - Both available on Friday for mocks (Jul 10, Jul 24, Jul 31, Aug 7)

3. Platform demo (15 min)

Daniel walks the director through:

- 1. Student dashboard** — what a real student sees each day
 - 5-step journey stepper
 - Today's task (dominant card)
 - Profile + estimated score
- 2. Diagnostic flow** — what students do on Week 0 at home
 - 16 adaptive questions
 - Auto-generated study plan
- 3. Coach view** (the director's primary tool)
 - Roster — every student on one screen
 - Cohort heatmap — which 5 Rules are the cohort weakest at today

- Per-student drill-down — mock trend, mistake patterns, plan adherence
 - Phase 30.B “Top Rule to teach today” auto-recommendation
4. **Mock exam interface** — Bluebook fidelity (looks identical to College Board’s app)
5. **Final Review Packet** — sample 6-page PDF generated for a real student
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4. Launch checklist (5 min)

Before June 1 (registration deadline): - RT Texas confirms 5 decisions above - Math instructor + R&W instructor onboarded to coach view - Student roster collected (email + grade + intended test + target score) - Parent letter sent (template provided) - Student invitation email sent (template provided) - Decide: students bring own laptop/iPad, or RT Texas provides - Wi-Fi tested for 2h 14min mock without dropping (100 Mbps+) - PC monitor or projector available at RT Texas location for coach view

By June 8 (Week 0 starts): - All registered students receive platform invitation link - Diagnostic instructions sent

By June 14 (Week 0 ends): - All students completed diagnostic - Director reviews cohort weakness distribution in coach view - Personalized 8-week plans auto-generated for every student

June 15: - First in-person class

5. Mock exam scheduling (5 min)

Confirm dates with director + parents: - Mock 1: Friday July 10 (2h 14m + 30 min review = 3h) - Mock 2: Friday July 24 - Mock 3: Friday July 31 - Mock 4: Saturday August 7 (longer review = 3.5h)

Independence Day: Academy closed Friday July 3 + Saturday July 4. Week 3 runs Tuesday + Thursday only that week.

Test day: Saturday August 22 — SAT registration deadline August 7 (parents need reminder).

6. Open questions (5 min)

Any concerns from the director: - Parent communication frequency — bi-weekly progress reports OK? - 1-on-1 tutoring add-on for students struggling beyond cohort average — RT Texas offering? - Pricing — group bulk discount needed? - Insurance / liability for student devices on premises?

Next steps after this meeting

Within 48 hours of confirmation, Daniel delivers: 1. RT Texas-branded student registration page 2. Invitation email templates (parent + student) with RT Texas branding 3. Instructor onboarding guide (coach view + Phase 30.B workflow) 4. Sample Week 1 lecture plan (Math + R&W, based on simulated cohort) 5. RT Texas director access to coach view (production URL + credentials)

Contact: RT PREP & IPE — daniel.kim@ivypath.ai